

## MEEA Meeting Minutes Wednesday June 20, 2018 at 7:00 pm

Call to Order

Roll Call – Melvin Johnson, Jennifer Grabner, Christine Li, Phyllis Balcerzak, Andy Klingensmith, Laura Seger, Ex Officio: Jan Weaver

Approval of Agenda

**Melvin Proposes motion to approve agenda, Christine 2<sup>nd</sup> Agenda approved unanimously**

Approval of Minutes of Previous Meeting

**Melvin proposes motion to approve Minutes, Christine 2<sup>nd</sup> , minutes approved unanimously**

Reports

Financial Report (Jan)

Summary of financial report - Invoice from Conference received this year

Major expenses: Jan's Salary

Recap of MO Environmental Fund - Didn't have the resources to keep it going, workplace fund drives are fizzling out/no longer popular

**Melvin Proposed a motion to approve Financial report, Andy 2<sup>nd</sup> , approved unanimously**

Executive Director's Report (Jan)

Double entry bookkeeping - Running it by person Sarah Bantz who looks over our books

Other Conferences: Tabling at sustainability conference in St. Louis, Presenting at MO Interpretive Meeting , applying for "Interface" Conference (500 school teachers from around the state mostly rural schools), Green Strides Tour in STL

July Newsletter - Independence day program "Historical/environmental Heros"

"Not Standards guide to MO Learning" in June Newsletter

**Andy proposed motion to approve Executive Directors Report, Melvin 2<sup>nd</sup> , approved unanimously**

Conference Committee Report (Christine)

Team Met back in April

Working on conference - "Taking Learning Outdoors"

MEEA board please help promote

Call for presenters until 8/4

Next meeting - finalize agenda

2 Keynote speakers agreed to present: Kristin Schulte, MO River Relief, Mike Szydowski from Columbia Public Schools

Email Motions to be read into minutes – Approval of 2017 990 EZ

**Motion made by Jenny, 2<sup>nd</sup> by Laura Motion carried unanimously**

Old Business

Executive Director Evaluation (Susan and Phyllis)

Still in progress

Will share at Next Meeting

Officers – nominations or duty rotations

No Volunteers for President, President Elect

Hiring a new Executive Director in the next 6-10 months

Wait until discussion happens between Jan, Susan, Phyllis, Need a job description. Will wait until we hear about EPA grant before moving forward

New Business

Adding another person to the bank accounts (Jan is the only person on the account now)

Jennifer Grabner Volunteers

**Phyllis proposed motion to approve Jennifer Grabner as the 2<sup>nd</sup> person on bank accounts, Melvin 2<sup>nd</sup> , Motion approved Unanimously**

Proposal on How Board Operates – Jan (see below)

Jan proposes arranging a quarterly meeting of Board members. Jan would set up a monthly conference call with individual teams to be more efficient in our work. Teams would share updates during quarterly all board meeting Interim board meetings can be called incase of important decisions/proposals need to be made/approved. Board can call a meeting anytime w/10 days notice

**Andy proposed motion to change how the board operates, Phyllis 2<sup>nd</sup> , Motion approved unanimously**

Board Comments

Board members please look over the "Not the Standards" guide, share with Colleagues and others you know would benefit, share any feedback with Jan

**Jennifer Proposes motion to adjourn, Andy 2<sup>nd</sup> , motion carries**