

MEEA Board Meeting December 15, 2016

Agenda & Minutes

1. **Call to order** – 8:03pm
2. **Roll call** - Linda, Kristen, Mary, Liz, Brendan, Joe and Jan
3. **Approve Agenda** – add items not already included in the agenda or **move items from consent agenda** because you have a question or want to discuss something. Motion by Joe and 2nd by Brendan.
Agenda approved.
4. **Consent Agenda** – Motion to approve – Linda; 2nd by Brendan, Motion approved.
 - a. Minutes from previous meeting
 - b. Reports
 - Executive Director's Report
 1. Membership
 2. Certification
 3. Green schools
 4. 2016 conference
 - Financial Report – Q2 and Q3 reports from accountant
 - Correspondence, Requests, etc.
 - c. Email votes - none
5. **Old Business (action items to discuss and/or vote on)**
 - a. Nominations – Melvin Johnson, Christine Liu sent in application forms to be on the board. We need 3 at large board members and one to fill out the 2016 -27 term. We need at least 4 at large, and one to run for Secretary/President elect term. Discussion was about how we solicited people to be on the board. Jan will put a nomination form in the newsletter. Jan needs info by 6 weeks so she can send out ballots by first week of Feb. About 20% of our membership votes. Get online to check members to see if there are people who would be good.
6. **New Business (action items to discuss and/or vote on)**
 - a. 2017 Budget – Similar to last years' budget; discussion about the budget and how the budget works;
**To put on the agenda for future agenda – consulting services on web site
Vote – Motion by Joe accept the 2017 budget; and 2nd by ?. Motion approved.
 - b. **2017 Conference** – Congrats to Mary and team for a great 2016 Conference. Linda is Chair of this conference. Nov. 3 & 4 is the 2017 Conference in KC. Linda gave an update on what has started and who is involved in KC.
 - c. **Director & Officer insurance** – getting a bid next week, we have already budgeted \$1,000. We would have a slight saving, since we wouldn't have to buy conference insurance.
7. **Comments and Questions from Board Members**

MEEA by the numbers – 22% enrollment is higher in 2016 conference, website numbers are way up, donations are up! (Thank you Joe!); 554 volunteer hours for conference committee, and MELAB.
Jan will send us the numbers.

Twitter – 103 followers now. Mary is recruiting teachers by following them
Interface – B – Jan is going and setting up. Needs volunteers to help with the table.
Kristen will be at the Experiential Exchange – April 29, St. Louis.
Science Pioneers in KC – who is going?
Green Schools - Everyone is thrilled about getting this going. Great job Jan!
8. **Adjourn** - Joe Motions to adjourn; 2nd by Liz; Everyone says “bye bye” and Happy Holidays.

Teams 2016

People (membership and communication)

Mary McCarthy (President) – promotion, website

Brendan Hellebusch – website, grants

Resources (fund raising for organizational operations budget)

Liz Petersen (Treasurer) – fund development

Susan Flowers – fund development

Purpose (certification program, annual conference, educator grants program)

Mary McCarthy – conference liaison for Springfield 2016

Carey Scherder – certification

Linda Lacy – conference liaison for Kansas City 2017

Joe Pitts - conference

Governance (meeting agendas, bylaws, strategic planning)

Mary McCarthy (President)

Liz Petersen (Treasurer)

Susan Flowers (Secretary/President-Elect)