

MEEA Board Meeting August 11, 2016 – MINUTES

Agenda

1. **Call to order** – 8:17 pm by Mary
2. **Roll call**
Present: Mary McCarthy, Joe Pitts, Brendan Hellebusch, Kristen Schulte, Linda Lacy
Absent: Liz Petersen, Susan Flowers, Carey Scherder
Ex Officio: Jan Weaver
3. **Approve Agenda** – add items not already included in the agenda or **move items from consent agenda** because you have a question or want to discuss something
 - a. Linda moved to approve , Joe seconded. Motion was approved unanimously
4. **Consent Agenda – A consent agenda is not discussed.** It is either approved or not. These are items that contain information important to decision making, but do not involve actual decisions. You are just saying, yes, that stuff happened, all in one motion. The goal of the consent agenda is to speed things up.
 - a. Minutes from previous meeting
 - b. Reports
 - Executive Director’s Report (sent)
 - Financial Report (not this month)
 - Membership Report (sent in Exec Dir Report)
 - Correspondence, Requests, etc. (nothing this month)
 - c. Email votes
 - "MEEA will change membership to include a free membership with these benefits: newsletter, voting on board and officer nominations, serving on the board, eligibility for the individual and lifetime award and presenting at the conference; and to remove the student/retiree membership. Professional, Agency and School Memberships will remain the same. Current Student/Retiree members will be rolled over into the Professional category for the duration of their current membership."
 1. Moved by Brendan,
 2. Yeas– Brendan, Mary, Kristen, Joe, Linda, Liz
 3. Nays – Susan, Carey
 - "MEEA will immediately offer the new free membership"
 1. Moved by Joe, Seconded by Linda
 2. Yeas – Joe, Linda, Liz, Mary, Brendan
 - d. Brendan moved the consent agenda, Joe seconded. Motion was approved unanimously
5. **Old Business (action items to discuss and/or vote on)**
 - a. Conference update – Mary
Discussion:
 - Mary met with the conference committee on Monday, lot accomplished
 - logos on website, agreed to purchase flash drives for swag, discussed a Friday Social, Springfield Public Schools will pay for registration and count conference as PD hours, Jan plans on sending postcards to area schools, someone should contact FFA, need to send a blurb to Linda to send out and should send to the DESE science person
 - b. Board Submissions to Newsletter – Jan
 - September columnist – linda
 - send email about future columns to check on who is signed up for waht
 - c. Replacement for Nelson’s board position – consensus was to wait until elections for 2017-2018 to replace
Discussion:
 - d. Certification – see exec director’s report. **NOTE Professional membership is free to Level III-IV mentors who review at least two documents per year.** This may allay some concerns about the costs of professional membership required for maintaining certification. Also, about the cost of certification, Praxis test fees range from \$50 for elementary science to \$120 for Biology. Our fees range up to \$115 for full certification so it is in line with other certification fees.
Discussion: none, just informational

- e. Green Schools progress – see exec director’s report
Discussion: Jan will touch base with the DESE science person about getting MO signed up
- f. Nominations for Board (president elect and two board members – pending decision on Nelson’s replacement)
Discussion: need to set up a nominating committee (defacto is the board officers) but have all hands on deck at the conference to identify possible candidates and then nominate in December, vote in January, take office in March
- g. Nominations for Awards (ideally from Springfield/Southwest area to increase chances they will come)
Discussion: continuous prompting, nominate
- h. NAAEE – any board members attending?
 - Discussion: no board members attending, Kristen planning on going to the Forest School conference in St. Louis, Jan will look for other conferences board members could attend on MEEA’s behalf

6. New Business (action items to discuss and/or vote on)

- a. How to handle folks that just renewed. I saw some suggestions on email, but not a decision as such.
 - Discussion: Refunds and Message
 - Motion – Do not provide refunds for members who have recently joined or renewed with a paid membership. Moved Joe, seconded Brendan. Motion passed unanimously
 - Messaging - call to action, urgency in the message, schools getting ready to start, moving meea to next level, be a stronger voice, part of a movement, identify need for meea , state parks and soils tax, free membership Kristen
- b. Should the board take a position on the State Parks/Soils Sales Tax up for renewal November 8. If yes, would the board want to contribute to support its passage?
Discussion: best thing people of mo ever did \$250m for soils, fails parks could close, governor holding round table at state fair, rsvp aug 15 for aug 18,
Motion – MEEA will promote parks and soils sales tax. Moved Linda, seconded Joe. Motion passed unanimously
- c. Add another Administrator to the MEEA Facebook page to increase MEEA’s presence on FB.
Discussion: need to get more messages about MEEA on our facebook page, possibly add another editor to help Jan with posts, pin the conference to the top, post a MEEA thing at least once per week (but not too often!) Linda agreed to be additional editor, Jan will add her

7. Comments and Questions from Board Members

None

8. Adjourn

Joe moved, Linda seconded. Motion approved unaniously

Meeting ended at 9:13 pm

Teams 2016

People (membership and communication)

Mary McCarthy (President) – promotion, website
Brendan Hellebusch – website, grants

Resources (fund raising for organizational operations budget)

Liz Petersen (Treasurer) – fund development
Susan Flowers – fund development

Purpose (certification program, annual conference, educator grants program)

Mary McCarthy – conference liaison for Springfield 2016
Carey Scherder – certification
Linda Lacy – conference liaison for Kansas City 2017
Joe Pitts - conference

Governance (meeting agendas, bylaws, strategic planning)

Mary McCarthy (President)
Liz Petersen (Treasurer)
Susan Flowers (Secretary/President-Elect)