

MEEA Board Meeting May 12, 2016 – MINUTES

Board Meeting Agenda 8:00 pm, by conference call

Agenda

1. **Call to order** – 8:05 pm by Mary, We had a quorum at 8:18pm.
2. **Roll call**
Present: Brendan Hellebusch, Mary McCarthy, Liz Petersen, Joe Pitts, Carey Scherder
Absent: Susan Flowers, Linda Lacy, Kristen Schulte, Michael Nelson
Ex Officio: Jan Weaver
3. **Approve Agenda** – add items not already included in the agenda or **move items from consent agenda** because you have a question or want to discuss something
Liz moved to approve, Joe seconded, Vote = approval was unanimous
4. **Consent Agenda – A consent agenda is not discussed.** It is either approved or not. These are items that contain information important to decision making, but do not involve actual decisions. You are just saying, yes, that stuff happened, all in one motion. The goal of the consent agenda is to speed things up.
 - a. Minutes from previous meeting
 - b. Reports
 - Executive Director's Report
 - Financial Report
 - Membership Report
 - Conference Report
 - Correspondence, Requests, etc.
 - c. Email votes
 - Vote on Title IV letter to Roy Blunt (reading it into the minutes for permanent record)**Liz moved to approve, Brendan seconded, Vote = approval was unanimous**
5. **Old Business (action items to discuss and/or vote on)**
 - a. Conference update (Jan and Mary)

Discussion: Mary will meet Monday, May 23 with the Conference committee

 - No updates
 - Jan sent out 90 cards asking for submission. We need to contact Annie about Fall Conference. Annie is the science coordinator at Springfield Schools. Who evaluates the proposals for the conference? **Joe Pitts will take Rob Hunts place on the Local Planning Committee.** Local committee will take responsibility for the proposals. Is anyone talking to Johnny Morris from Bass Pro to be a sponsor?
 - b. Policy on forwarding solicitations and/or including them in the newsletter (Linda)

Discussion: **We will table this until later.**
 - c. Strategic Planning Retreat (Jan)

Discussion:

 - **Xxx**
 - d. Board Submissions to Newsletter – update (Jan)

Discussion:

Jan will help find articles for people. Need articles by the 25th of the month. Carey is working with someone who is using recycled tires. Carey please add the details here.
Brendan will write an article for June and will submit to Jan by 5/25. Brendan will write something on climate change.

 - **Scherder will do a July article on incorporating EE into school playgrounds.**
 - e. 4/22 Fundraising Update (Jan)

Discussion:

 - **We raised \$1,100 from 15 people - less people gave more money! There will be a follow up appeal in November**

- f. MEEA Grants Update (Brendan/Jan)

Discussion:

- No updates

- g. Fund Development Update (Liz/Sue/Jan)

Discussion: No real update here - other than fundraiser report.

H. Summer Strategic Meeting - 3 dates where most of us are available (Brendan in Ky will try to drive in).

- Sunday, June 5 - Flowers, Petersen, McCarthy, Lacy, Weaver, Pitts
- Saturday July 23 - Flowers, McCarthy, Lacy, Scherder, Schulte, Weaver, Pitts (Petersen will make it)
- Sunday, July 24 - Flowers, McCarthy, Lacy, Scherder, Schulte, Weaver, Pitts

6. New Business (action items to discuss and/or vote on)

- a. 2015 990 EZ approval

Discussion:

- We are going to postpone a vote until later.

b. Joe Pitts' role

Discussion:

- Welcome Joe Pitts to our Board! Joe was the first Ad Hoc President of MEEA. Joe chaired the meeting where MEEA was born! Joe's email is: joe.pitts@suddenlink.net

7. Comments and Questions from Board Members

- Question from John Sode - recognizing a kid who wants to take over a garden at a school. We can change the rules to support this kid. Do we have another student or group to recognize? Not at this time. This student lives near Springfield. Jan will draft the language to change the description of the award. She will send to Brendan and then he can make a motion.

8. Adjourn

Joe moved to adjourn, Liz seconded, Vote = approval was unanimous

Meeting ended at 8:46 pm

Meeting notes respectfully submitted by Liz Petersen filling in for Susan Flowers.

Teams 2016

People (membership and communication)

Mary McCarthy (President) – promotion, website

Brendan Hellebusch – website, grants

Mike Nelson

Resources (fund raising for organizational operations budget)

Liz Petersen (Treasurer) – fund development

Susan Flowers – fund development

Purpose (certification program, annual conference, educator grants program)

Mary McCarthy – conference liaison for Springfield 2016

Carey Scherder – certification

Linda Lacy – conference liaison for Kansas City 2017

Joe Pitts - conference (swag, prizes, support)

Governance (meeting agendas, bylaws, strategic planning)

Mary McCarthy (President)

Liz Petersen (Treasurer)

Susan Flowers (Secretary/President-Elect)